

**Finance Committee
November 7, 2017
Central Office 4:30 pm**

Committee Members Present: Mrs. Patricia Willson, Mr. Jay McMullin, Miss Jill Dawson
Absent: Mr. Bill Murray
Administrator: Frank Rizzo

The Finance Committee reviewed and agreed to approve and move forward with the items:

- 1. Gloucester County Institute of Technology Contracts**
Move that the Board of Education approve the 2017-2018 contracts with Gloucester County Institute of Technology for six students. The cost of tuition is \$ 6,120.00 per year plus the non-resident fee of \$ 2,340.00 per year per student. Total cost per student will be \$ 8,460.00 per student or \$ 50,760.00 total per year for all six students.
- 2. Disposal of Books**
Move that the Board of Education approve the disposal of Workbooks and Textbooks that relate to HSPA at Timber Creek Regional High School (see attached exhibit).
- 3. Disposal of Technology Waste**
Move that the Board of Education approve the disposal of Dell Laptops. (see attached exhibit)
- 4. Special Education Transportation Contract with Parent**
Move that the Board of Education approve the 2017-18 transportation contract with LP, parent of a student with disabilities pursuant to the attached exhibit. PL will transport the student to/from the Kingsway Learning Center. (see attached exhibit)
- 5. Joint Transportation Agreement with Waterford Township High School**
Move that the Board of Education approve the joint transportation contract with Waterford Township for the 2017-2018 school year. (see attached exhibit)
- 6. McKinney-Vento/DCP&P-Tuition Placements**
Move that the Board of Education approve the tuition placements for the students listed within the attached exhibit, in accordance with the McKinney-Vento Act, as well as the Department of Children and Families, Division of Child Protection and Permanency. (see attached exhibit)

Other Discussion Items:

1. Private Tuition – Committee discussed the potential of allowing private tuition students; tuition range \$ 8,000 - \$ 9,000.
2. ROTC Cost – Committee reviewed the cost of establishing the ROTC program.
3. Tennis Court Update – Anticipated to be completed by the end of November.
4. Donation / Plaque – Tennis Courts – Reviewed request for plaque to be installed in the Tennis Court wall be reviewed with the full Board.
5. Landscape Foreman Position – Stipend – Committee discussed the possibility of creating a stipend position to oversee all grounds work, future discussion to be held.
6. Insulator Agreement – Committee was advised that district is looking to enter in agreement with Insulators Local to employ individuals to perform insulation work at Timber Creek.
7. Audit Position – Committee discussed the establishment of an audit position in the business office.
8. Budget Calendar – The Committee reviewed the budget calendar for the 17/18 Budget.

**Black Horse Pike Regional School District
Budget Calendar**

Month

Sept/ Oct Teachers begin budget process for 18/19 school year.

Nov Supervisors/ Principals/ Dept Heads- Review staff request and needs. Budget information entered in CSI. Capital Projects proposals reviewed with Principals.

Dec 15 Budget Entry completed

Dec 16 BA and Central Admin begin review of preliminary budget request. Payroll projections are imputed in CSI. Position control roster created for county submission.

Jan Budget Revisions and Adjustments are made to balance budget based on revenue Projections. Preliminary Budget & Projected tax impact reviewed with Finance.

Feb Budget adjustments made to tie into the state aid figures. Adjustments made on capital projects communicated to Principals. Adjustments reviewed with Finance.

March Budget Submitted to County office for review.

April Budget Advertised
Public Hearing/ Budget Vote.